



## OUR STAFF EXPERTS CONDUCT “SPECIAL INVESTIGATIONS” INTO YOUR QUESTIONS.

Dear 501( c )SI,

I was just told by a board member that the organization’s Resident Agent died three years ago. I don’t know what I am supposed to do about it. Should I have sent flowers? Please help.

Sincerely,  
Bewildered in Bowie

Dear Bewildered,

It is probably too late to send flowers, but you need to get a new resident agent as soon as possible.

Every corporation in Maryland needs a resident agent. The resident agent is the individual designated as the official person to receive legal documents on behalf of the corporation. The resident agent must be an adult over the age of 18 who resides in Maryland. It is not unusual for the resident agent to become disconnected with the organization, move out of state, or sadly die. To check to see who the current resident agent is, go to the Maryland Department of Assessments webpage at <http://www.dat.state.md.us/>. Click on “Business Data Search” and then on “Business Entity Search”. Put in the name of your organization. Your resident agent will be listed under General Information.

If you need to change your resident agent, you can download the form at the same website. Go to “Get Forms” and find the “Resolution to Change the Resident Agent” form.

## How to Submit an Item to Sector Connector

Members can and should submit fliers, news items, etc. on a monthly basis to [sectorconnector@mdnonprofit.org](mailto:sectorconnector@mdnonprofit.org) by the 10th of each month and depending on the month they may be included online or in our emails, or in our printed newsletter.

### HERE’S WHAT IS NOW AVAILABLE TO MEMBERS ONLY:

Posting on our online Nonprofit Community Billboard where fliers, news items, notices, etc. from members can be viewed by all our website visitors - send items anytime to:

[sectorconnector@mdnonprofit.org](mailto:sectorconnector@mdnonprofit.org)

Include items in the monthly Member Email Update. If you have a short blurb, we can include it in the text of the email newsletter; if you have a flier we can link to them on the Nonprofit Community Billboard - All items are due to [sectorconnector@mdnonprofit.org](mailto:sectorconnector@mdnonprofit.org) by the 10th of each month.

Submit a printed flier to our printed newsletter every other month, we’ll need 2300 copies by the 10th of February, April, June, August, October, December for the following month’s mailings (hard newsletters will be printed and mailed in January, March, May, July, September, November).

All materials MUST be pre-approved by a member of our staff - send an electronic copy to [sectorconnector@mdnonprofit.org](mailto:sectorconnector@mdnonprofit.org) by the 10th of the months indicated above.

All questions, comments, etc. should be addressed to:

[sectorconnector@mdnonprofit.org](mailto:sectorconnector@mdnonprofit.org)